



300 Brookside Ave.
 Building 4, Suite 125
 Ambler, PA 19002
 Phone: 267-436-3355

Event Application & Reservation Agreement

Complete this form signed and return to info@thrivespace.com at least 2 weeks prior to event date.
 50% non-refundable deposit due upon confirmation of event

Name: _____ Type of Event: _____

Email: _____ Phone Number: _____

Requested Date of Event: _____ Approximate Number of Guests: _____

Start Time: _____ End Time: _____

Briefly describe the event and any special requests or needs that you may have:

Please check your requested location:

- Community Room**
 Minimum 3 hour rental.

| Attendance | Time | Rate |
|------------|----------------------------------|---------------------------------------|
| 50 or less | Weekday (Mon-Fri 4pm-9pm) | \$150 (\$50 each additional hour) |
| 51-125 | Weekday (Mon-Fri 4pm-9pm) | \$300 (\$100 each additional hour) |
| 50 or less | Weekend (Sat and Sun 8am-9pm) | \$225 (\$75 each additional hour) |
| 51-125 | Weekend (Sat and Sun 8am-9pm) | \$450 (\$150 each additional hour) |

■ **The Meadow/The Yard**

Pricing includes 3 hours of use

| Attendance | Time | Rate |
|------------|----------------------------------|--|
| Up to 150 | Weekday (Mon-Fri 4pm-9pm) | \$200 (\$50 for each additional hour) |
| Up to 150 | Weekend (Sat and Sun 8am-9pm) | \$275 (\$50 for each additional hour) |

- **Payment**

- A 50% deposit is required to reserve your event. The remaining balance is due 3 days prior to the event. You may pay with cash, check, or credit card.
- If paying with cash or check, a \$200 security deposit is required.

- **Cancellation Policy - Meadow/Yard**

- In the case of inclement weather an iThrive team member will attempt to reach you at the telephone number listed on your application to discuss availability and use of the Community Room. If the Community Room is not available and you wish to cancel your event due to inclement or threatening weather, your 50% deposit will be refunded. If the Community Room is available and you still wish to cancel, your deposit will be refunded minus a \$50 cancellation fee.
- Cancellation for reasons other than inclement or threatening weather, or cancellation of a Community Room rental will be subject to the following

| Number of business days before date of event | Cancellation Fee |
|--|------------------|
| 5 business days or less | \$100 |
| 6 to 10 business days | \$50 |
| 11 or more business days | \$25 |

- Rental fee includes set-up and the return of the space to its original state. Renter is responsible to place all trash in trashcans, dispose of any food and remove any personal property by the end of the event. If the space requires additional cleaning or if there is damage to the space, the renter is responsible for all costs to restore the space to its prior condition. Costs will be deducted from the security deposit, and/or will be billed to the Renter.

- **Prohibited Items**

- The following items are prohibited
 - Fireworks/Explosives
 - Weapons (including knives)
 - Drugs
 - Open flames/fire pits
 - Noise makers

Outside Vendors

All 3rd party activities and/or entertainment must provide proof of insurance and be submitted to iThrive for approval. The client accepts responsibility for the activities and actions of any outside vendors. We are not responsible for storage of flowers, fountains, cakes, etc. Users are financially liable for damage to the facilities. At iThrive's discretion, we reserve the right to reject any vendor with whom we have had a previous negative experience.

Alcohol

Alcoholic beverages must either be: a. Provided and sold on a per-drink basis by a licensed and insured third-party vendor (e.g., restaurant, bar, caterer, etc.); or b. Brought by individual members and guests through a bring your own beverage ("BYOB") system. The presence of alcohol products above 15% alcohol by volume ("ABV") is prohibited at any event, except when served by a licensed and insured third-party vendor.

RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS, AND INDEMNITY AGREEMENT

The User of the Community Room/The Meadow/The Yard at Ambler Yards, acknowledges that they are doing so subject to the rules, regulations and hours of the Community Room/The Meadow/The Yard. The User acknowledges that the Community Room/The Meadow/The Yard will not be supervised or staffed during their time of use. **The User voluntarily assumes all risks associated with the use of the Community Room/The Meadow/The Yard** and understands that **iThrive is not responsible for theft, loss of personal property or injury including both injury and death.**

The User acknowledges that iThrive does not provide, sell, or serve food and/or alcoholic beverages for events held at 300 Brookside Avenue, Ambler Pennsylvania. iThrive, its owners, operators, employees, agents, and servants are not responsible or liable for any damages to The

User or third parties that result from the consumption of alcohol by The User or others, to include, but not limited to, property damage, personal injury, death, disfigurement, or loss of consortium.

That should The User consume alcohol or food products at the Community Room/The Meadow/The Yard at Ambler Yards, I acknowledge that I am solely responsible for any and all damages suffered by The User or that The User may cause to third parties as a result of said consumption to include, but not limited to, property damage, personal injury, death, disfigurement, or loss of consortium.

That should The User provide alcohol and/or serve food to family, friends, guests, or third parties, The User acknowledges that they are solely responsible for any and all damages suffered by themselves or third parties as a result to include, but not limited to, property damage, personal injury, death, disfigurement, or loss of consortium.

That it is understood and agreed that The User may serve beverages containing alcohol (including but not limit to beer, wine, champagne, mixed-drinks with liquor, etc., by way of example) hereinafter call "Alcohol", upon the following terms and conditions:

1. Under NO circumstances shall The User(s) sell or attempt to sell any Alcohol to anyone.
2. No Glass bottles.
3. No Shots, drinking games, or other activities that encourage inappropriate drinking behavior
4. The User hereby agrees to use their best efforts to ensure that Alcohol will not be served to anyone who is intoxicated or appears to be intoxicated.
5. User hereby expressly grants Ambler Yards, at Ambler Yard's sole discretion and option, to instruct the security officer(s) to remove any person(s) from the Venue, if in the opinion of the Ambler Yard's representative in charge, the licensed and bonded Bartender and/or the security officer(s) the person(s) is intoxicated, unruly or could present a danger to themselves or others, and/or the Venue.

The User hereby agrees to be liable and responsible for all act(s) and actions of every kind and nature for each and every person in attendance at User's function or event.

The User acknowledges it is against the law to serve, provide, or make available alcohol to anyone under the age of twenty-one (21). The User swears and affirms not to provide anyone under the age of twenty-one (21) with alcohol. The User further acknowledges that should anyone under the age of twenty-one (21) consume alcohol on the property, The User is solely responsible for the safety and well-being of that individual.

That The User is solely responsible and liable for any damages that result from someone under the age of twenty-one (21) consuming alcohol to include, but not limited to, property damage, personal injury, death, or disfigurement to themselves, as well as property damage, personal injury, death, disfigurement, or loss of consortium to third parties.

The User acknowledges that they have carefully read this "waiver and release" and fully understand that it is a **release of liability**. The User expressly agrees to release and discharge the Ambler Yards, and all affiliates, employees, agents, representatives, successors, or assigns, from any and all claims or causes of action and the User agrees to voluntarily give up or waive any right that the



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User may otherwise have to bring a legal action against Ambler Yards for personal injury or property damage.

To the extent that statute or case law does not prohibit releases for negligence, this release is also for negligence on the part of the facility, its agents, and employees.

If any portion of this release from liability shall be deemed by a court of competent jurisdiction to be invalid, then the remainder of this release from liability shall remain in full force and effect, and the offending provision of provisions severed her from.

By signing this agreement, the User acknowledges that they understand its content and that this release cannot be modified orally.

The User hereby agrees to the **FEES, RULES AND REGULATIONS** outlined above as a condition of use as well as the **RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS, AND INDEMNITY AGREEMENT**

SIGNATURE _____

NAME _____

DATE _____

DO NOT WRITE BELOW THIS LINE – FOR OFFICE USE ONLY

OFFICE - SIGNATURE _____

OFFICE - NAME _____

OFFICE - DATE: _____